WAIVER OF Course OR Distribution Requirements

Graduate Course from Another Institution

Student’s Name ____________________________________ Date __________________

Requirement for which course is being proposed: __________________________________

Institution at which course was taken: ________________________________________

Number of course as it appears on transcript: _________________________________

Title of course as it appears on transcript: ____________________________________

Descriptive title if different from above: ______________________________________

Date course was taken: ________________________

Credit hours: ________________________________

Grade: _____________________________________

Teacher: _____________________________________

Do you need transfer credit? ___ Yes ____ No  (If yes, please secure appropriate form.)

Describe the course briefly (about 100 words), giving the subject matter and texts, the level of coverage (i.e., whether survey or seminar, mixed graduate/undergraduate, etc.), and the course requirements (i.e., papers, examinations, oral reports, etc.). Please attach any supporting materials, such as syllabi, and so on and submit to the Graduate Studies Office, Greenlaw 207.